

## RESOLUTION NO. 2008-61

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES ESTABLISHING THE EMERGENCY PREPAREDNESS COMMITTEE'S MISSION STATEMENT AND SCOPE OF RESPONSIBILITY, SIZE OF MEMBERSHIP AND FREQUENCY OF MEETINGS.**

WHEREAS, on February 19, 2008, the City Council received the 2008 Organization-Wide Assessment Report from Management Partners, which prompted the City Council to request Staff and the Emergency Preparedness Committee review the Committee's Mission Statement, work plan, size of membership and frequency of meetings for possible adjustments to achieve a more focused purpose and efficient structure; and,

WHEREAS, on June 30, 2008, the Emergency Preparedness Committee held a meeting and took action to forward its recommendations to the City Council; and,

WHEREAS, on July 1, 2008, the City Council received a presentation from Staff regarding the Committee's Mission Statement and Scope of Responsibility, work plan, size of membership and frequency of meetings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

Section 1. Mission Statement: The mission of the Emergency Preparedness Committee shall be to advise and make recommendations to the City Council on matters pertaining to emergency preparedness to help ensure that the City of Rancho Palos Verdes develops and maintains a high state of readiness to respond to a wide variety of emergencies and disasters.

Section 2. Scope of Responsibility: The Scope of Responsibility of the Emergency Preparedness Committee shall be to:

- a) Advise the City Council on ways to improve communication, the coordination of resources, and the participation in mutual training exercises with other agencies and organizations involved with emergency preparedness and response. Examples of such entities include but are not limited to the cities of Rolling Hills, Rolling Hills Estates, and Palos Verdes Estates, the Los Angeles County Sheriff's Department, the Los Angeles County Fire Department, the Palos Verdes Peninsula Unified School District, the American Red Cross, the Salvation Army, the Community Emergency Response Team (CERT), the Disaster Communication Service (DCS), the Peninsula Volunteer Alert Network (PVAN), Neighborhood Watch and the RPV Council of Homeowner Associations.
- b) Review and make recommendations to the City Council regarding the City's Emergency Disaster Preparedness Plan to address existing, new and emerging threats.
- c) Advise the City Council on ways to develop and improve programs to communicate with and educate residents about the importance of preparedness in case of disasters and emergencies.

